

## TERMS OF REFERENCE

<b>Contract:</b>			
<b>Project:</b>	Kyrgyz Republic: Skills Development System Transformation Program		
<b>Expertise:</b>	Infrastructure Program Coordinator		
<b>Source:</b>	National	<b>Category:</b>	Independent Individual Consultant
<p><b>Objective and Purpose of the Assignment.</b></p> <p>The Government of the Kyrgyz Republic, with support from the Asian Development Bank (ADB), will be implementing the Skills Development System Transformation Program (SDSTP) to strengthen the technical and vocational education and training (TVET) system. The program will (i) improve the quality and relevance of TVET programs, (ii) enhance governance and system efficiency, (iii) improve seismic resilience and learning environments of education infrastructure, and (iv) promote inclusive, gender-responsive pathways to employment.</p> <p>The Program Implementation Unit (PIU) will engage an Infrastructure Program Coordinator to ensure effective planning, supervision, and coordination of design development, capacity and civil works.</p> <p><b>Scope of Work</b></p> <p>The Infrastructure Program Coordinator will support the PIU and implementing agency of the infrastructure activities (ARIS) in managing all infrastructure-related activities including inter-ministerial coordination to ensure delivery of safe, seismic-resilient, climate-adaptive, and inclusive educational facilities in line with national standards and best practices.</p> <p><b>Detailed Tasks and/or Expected Outputs.</b></p> <p>The National Infrastructure Program Coordinator will perform the following tasks:</p> <ul style="list-style-type: none"> <li>• Review and provide technical input on feasibility studies, designs, and technical documentation.</li> <li>• Support procurement processes from a technical quality point of view (including preparation and evaluation of bids).</li> <li>• Coordinate with ministries, design firm, consultants, contractors and ADB on technical matters.</li> <li>• Prepare and submit regular progress reports.</li> <li>• Support the verification design firm, contractor and consultants' outputs and payments.</li> <li>• Provide technical guidance and capacity building support to PIU staff, government counterparts and contractors.</li> </ul> <p><b>Minimum Qualification Requirements.</b></p> <ul style="list-style-type: none"> <li>• Advanced degree in Engineering, Architecture or related field.</li> <li>• Minimum 7–10 years of experience in implementing projects related to construction and renovation of public buildings, preferably educational institutions</li> <li>• Prior experience with international donor-funded projects preferable (ADB projects desirable).</li> <li>• Strong coordination, communication, and reporting skills.</li> <li>• Proficiency in Kyrgyz and Russian, some proficiency in English is desirable.</li> </ul> <p><b>Reporting Arrangements:</b></p> <p>The consultant will submit the following:</p> <ul style="list-style-type: none"> <li>• Coordination and technical review and inputs to technical documentation (including procurement) related to design, construction and capacity building activities.</li> <li>• Supervision and monitoring reports (monthly/quarterly).</li> </ul>			

<ul style="list-style-type: none"> <li>• Review and recommendations for verification of design firm, contractor and consultants' progress reports and payment certifications.</li> <li>• Program Completion report.</li> </ul>		
<b>Place of Execution:</b>	<b>Duration:</b>	<b>Dates:</b>
Duty station is in PIU, located at the address: Bishkek, Manas ave. 22A.	24 months, with the possibility of extension.  Probation period: 3 months.	Contract Commences _____, subject to ADB approval. Contract Validity _____.
Contract Period:	-----	-----